



**BOYS & GIRLS CLUBS**  
OF THE CAPITAL AREA

**POSITION DESCRIPTION**

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**TITLE:** Referee

**PERFORMANCE PROFILE SOURCE:** Non-Exempt

**DEPARTMENT:** Programming

**REPORTS TO:** Club Director

**BENEFITS:**

**PRIMARY FUNCTION:**

Officiate at sporting events, games, or competitions, to maintain standards of play and to ensure that game rules are observed.

**Part time hours will vary (12-20 hours a week) during the school year : 2:30pm to 8:00pm; Mon-Fri. Out of school times (i.e. summer, winter break, spring break) will vary.**

All employees working at a Club Location based in a school are expected to follow the calendar year of Austin Independent School District. Therefore, when the school is not in operation you will not have work unless specified by your supervisor.

**KEY ROLES (Essential Job Responsibilities):**

- Judge performances in sporting competitions in order to award points, impose scoring penalties, and determine results.
- Signal participants or other officials to make them aware of infractions or to otherwise regulate play or competition.
- Inspect sporting equipment and/or examine participants in order to ensure compliance with event and safety regulations.
- Keep track of event times, including race times and elapsed times during game segments, starting or stopping play when necessary.
- Assist with additional duties as needed.

**RELATIONSHIPS:**

**Internal:** Maintain close daily contact with club staff (professional and volunteer), club members, and supervisor to receive/provide information, discuss issues, explain guidelines/instructions; instruct; and advise/counsel

**External:** Maintain contact with external community groups, schools, parents, and others to assist in resolving problems and to publicize the Club.

**SKILLS / KNOWLEDGE REQUIRED:**

- High School Diploma or GED
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- Previous experience working with children between the ages of 5 to 18 years of age.
- Ability to stand for long periods of time.
- Ability to work in various weather conditions—hot, cold, rainy, etc.
- Ability to meet physical demands of working with children.
- Ability to move equipment up to 25 pounds.

**PHYSICAL REQUIREMENTS / WORK ENVIRONMENT:**

Must be able to work and interact with youth. Must be able to lift heavy equipment.

**DISCLAIMER:**

The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain, not to be interpreted as, a comprehensive inventory of all duties, responsibilities, qualifications and objectives required of employees assigned to this job.

**Signed by:** \_\_\_\_\_  
**Employee** **Date**

**Approved by:** \_\_\_\_\_  
**Supervisor** **Date**